



National Association of Voluntary Services Managers
Leading volunteering in the NHS

ANNUAL GENERAL MEETING

BURLINGTON HOTEL, BIRMINGHAM

27th September 2013

Meeting commenced at 13.50 and finished at 14.20. Chaired by Carol Rawlings – Chair of NAVSM.

Prior to the commencement of the AGM, Rob Kendrick announced the recent death of John Robinson, from the Trent Region, who was known to many NAVSM members. In particular Rob spoke about John's tireless commitment to ensuring all NAVSM members were kept up to date with the NHS Litigation Authorities guidelines. John was an NEC member of NAVSM for many years and it was his insurance background that enabled us all to understand the changes in the NHS Litigation Authority, Carol Rawlings reiterated this, and further acknowledged the valued contribution John made to the work of the National Executive Committee of NAVSM (NEC). This was unanimously supported by members.

1. Annual Report:

This has been a very productive year with many challenges and opportunities:

- The NAVSM website was launched.
- There was a very good feed back from last year's training seminar which helped the NEC enormously in organising this programme.
- Mike Farrell - Skills for Health agreed to add volunteers to the Framework for Training Staff in the NHS.
- The eNewsletter has been a great success and our appreciation must be afforded to Fiona Skerrow for her hard work.

2. Treasurer's Report:

Stephen Osgathorp, Honorary Treasurer, reported the income and expenditure account for last year and was pleased to announce that it had been a good year. A cut in travelling costs to the NEC meetings was achieved due to time changes for the meetings. This had enabled members to take advantage of off-peak travel at a cheaper rate. Although there was a small deficit of £1000 he felt that we were stepping in the right direction. The good attendance from this year's seminar is also encouraging. Stephen wished to remind the Hub Chairs about the funding available for training. The maximum amount that can be agreed between the Hub Chair and the NEC is £250.

2. Membership Report:

Joanna Rapson, Membership Secretary, reported that membership is now a rolling programme of renewal. NAVSM currently has 132 members which include 50 new members, which is excellent. The leading region is North West where there are currently 23 members. West Midlands have 22 which is a little down on the previous year. Amendments to the Membership Application form will show the Trust rather than the individual. Carol Rawlings proposed that the form be sent out with a deadline for comments.

Action: Joanna Rapson

3. Operational Plan – 2012-2013.

Carol Rawlings, Chair, referred to the progress against the operational plan contained in the annual report, which demonstrated the huge amount that the members of National Executive Committee (NEC) had achieved over the year. She said that she was also delighted that Olivia Butterworth, Head of Public Voice- NHS England, announced that she will be working with NAVSM. This a significant achievement and demonstrates that we are now recognised. It is fantastic that Volunteering England will now promote NAVSM and VSMs. We welcome NHS England to become members of NAVSM. This would enable a much wider circulation about volunteering and we could target local MP's re projects etc.

4. Election of Officers:

There have been a couple of enquiries from members to join the NEC who wish to learn a little more before committing. We would encourage new members, even if for a short period of time.

Stephen Osgathorp nominated for Honorary Treasurer which was unanimously accepted.

5. Hub Meeting Feedback:

Jenny Manley, Chair of the Birmingham Hub, reported on their meetings. The attendance of the Care Quality Commission (CQC) was well attended with good presentations. One meeting was cancelled at the last minute due to unforeseen circumstances, and the next scheduled meeting to include Employment Standards and Disclosure and Barring Service (DBS).

Allison Bryne, Chair of Manchester Hub, reported that attendance at the meetings could be better and she will focus on this by encouraging more VSMs to attend. Nyla Cooper, NHS Employers, gave a good presentation on changes to the DBS.

Carol O'Reilly (on behalf of the Chair of London Hub) spoke about the contribution Nyla Cooper gave and that of the CQC. Both meetings were well attended. Their next meeting will focus on legal issues.

Carol Rawlings felt it was time to look at the timing of the meetings and to analyse the feedback forms. She discussed the possibility of using a web based tool such as WebEx or Webinars to facilitate virtual meetings and will explore this as a possible alternative to enable more people to take part.

Carol Rawlings thanked ALL the members on the NEC for their continued commitment in enabling NAVSM to achieve their set objectives.

Meeting closed at 14.20hrs.